College of Health and Human Development

2025 Rapid Response Grants: Research on California Wildfires

Request for Proposals (RFP)

Overview

The College of Health and Human Development (CHHD) is launching a Rapid Response Grant (RRG) Program to support urgent and collaborative research efforts addressing the recent California wildfires. This funding opportunity is designed to provide faculty with resources to generate timely insights, develop solutions, and contribute to recovery and resilience efforts.

Funding Details

- **Maximum Award:** Up to $7,500 per funded project
- **Project Duration:** March 15 – December 31, 2025
- **Proposal Deadline:** March 3, 2025

Eligibility & Requirements

- Proposals must be **collaborative**, involving at least two CHHD faculty members.
- Tenured or tenure-track faculty are eligible to lead projects applying to this opportunity. Faculty teams can include lecturers and CSUF faculty from other colleges.
- Faculty from different disciplines within CHHD are encouraged to apply.
- The number of grants made through this program is contingent on the availability of resources. Grants will be dispersed until allocated program funding has been exhausted. Applicants may be awarded partial funding.
- RRG funds must be spent by **December 31, 2025**, with no exceptions.

Funding Guidelines

RRG Grant funds may be used for activities such as:
- Purchase needed research supplies, printing costs, equipment, or software.
- Provide participant incentives to research subjects for recruitment purposes.
- Purchase transcription or translation services.
- Pay for access fees to data repositories, libraries, archives, or outside laboratories.
- Hire student research assistants:
  - Students are paid hourly and can work a maximum of 20 hours per week during the academic year. The minimum hourly rate for students is $16.50/hour.
  - Please include in your calculation student payroll taxes of 8.0%.
  - Students hired from these funds cannot already receive course credit for working on this project and are expected to perform research tasks, not routine maintenance or clerical duties.
  - Faculty will be responsible for ensuring their students enter their time correctly and approving timesheets on a weekly basis.

Grant funds may NOT be used:
- For reassigned time or faculty additional pay.
- For student or faculty travel.
- For publication costs.
- To purchase food or beverages for any purpose.
- To hire outside consultants.

Contact Lisa Lopez (lisalopez@fullerton.edu) with questions regarding additional funding items not listed here.

Proposal Submission Guidelines

Proposals must include the following components:
1. **Proposal Narrative** (2 pages max, single-spaced, 11 pt, Arial font, 0.5-inch margins); references can be included as a separate 1 page following the proposal narrative.
    o **Background:** Briefly describe the significance of the research in relation to the California wildfires.
    o **Research Objectives:** Outline the research questions or hypotheses.
    o **Methodology & Approach:** Provide a high-level overview of methods and expected data sources.
    o **Collaboration Plan:** Describe the roles of the collaborating faculty and any student involvement. Indicate the lead faculty member who will communicate with the dean's office and submit the final report.
    o **Expected Outcomes:** Explain how the research will contribute to knowledge, policy, practice, or community resilience.
    o **Timeline:** Provide a brief timeline for key activities from March 15 – December 31, 2025.
        ▪ Include in the timeline when IRB approval can be expected, if applicable.
        ▪ Funds for research involving human subjects will only be awarded once IRB approval has been granted.
2. **Budget & Justification (1 page max)**
    o Itemized budget detailing requested expenses.
    o Justification explaining how each expense supports project goals.

Evaluation Criteria

Proposals will be evaluated based on:

- Relevance to wildfire-related health and human development issues.
- Strength of collaboration and interdisciplinary approach.
- Feasibility within the grant period.
- Potential for meaningful impact.

Submission Instructions

Proposals must be submitted as a single PDF to Senior Research Development Officer Lisa Lopez at lisalopez@fullerton.edu by EOD **Monday, March 3, 2025**. Lisa can address any questions about this program.

Post-Award Expectations

- Faculty awarded RRG funding will briefly meet with Lisa to review spending guidelines and discuss the timeline.
- Should plans change after funding has been awarded, please notify Lisa by email and indicate how RRG funds will be spent. Any changes must still adhere to the funding guidelines and deadlines outlined above.
- Faculty receiving funding will submit a 1-page final report on actual or anticipated outcomes resulting from grant funds. Final reports are due by January 31, 2026. Failure to submit a final report will make the grantee ineligible for future RRG funding.